VILLAGE OF NEW LOTHROP FINANCIAL STATEMENTS FEBRUARY 29, 2004

Michigan Deptartment of Treasury 496 (2-04) Auditing Procedures Report

Issued und	ler P.A. 2 of	1968, a	s amend		———						
Local Gov	rernment Typ	e vnship	<u> </u>	Village	Other	Local Government VILLAGE O	Name F NEW LOTHROP		Cour	nty IAWAS	SSEE
Audit Date 2/29/04				Opinion E 7/23/0			Date Accountant Report Subm B/12/04	itted to State:			
Financia We affirm 1. We in 2. We in	nce with a statement of that: have compare certifie	olied v	tateme r Count with the	ints of the state	the Gover Local Unit In for the A s registere	nmental Account ts of Government udits of Local Uni ed to practice in M	_	(GASB) and higan Departm	the Uniform	Report	ting Format
we furth	er affirm the ts and rec	ne foli omme	owing. endatio	"Yes" re ons	esponses	have been disclos	sed in the financial state	ements, includ	mg the mote	3/	the report of
You must	check the	appl	icable i	box for (each item	below.				\$ *	
Yes	✓ No	1.	Certaii	n compo	onent units	s/funds/agencies	of the local unit are exc	luded from the	financial s	tatemer	ıts.
Yes	✓ No	2.	There 275 of	are acc 1980).	cumulated	deficits in one or	r more of this unit's un	reserved fund	balances/r	etained	earnings (P.A
✓ Yes	☐ No	3.	There amend	are ins led).	tances of	non-compliance	with the Uniform Acco	ounting and B	udgeting Ad	ct (P.A.	2 of 1968, a
Yes	✓ No	4.	The lo	cal unit ements,	: has viola or an orde	ated the condition or issued under the	ns of either an order e Emergency Municipa	issued under I Loan Act.	the Municip	oal Fina	ince Act or it
Yes	Yes No 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943 as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).										
Yes	✓ No	6.	The loc	cal unit l	has been o	delinquent in distri	ibuting tax revenues that	at were collect	ed for anoth	er taxir	ng unit.
Yes	₽ No	7.	pensio	n benefi	its (norma	I costs) in the cu	ional requirement (Arti rrent year. If the plan i uirement, no contributio	s more than 1	00% funde	d and th	he overfunding
Yes	☑ No	8.	The loc (MCL 1	cal unit [29.241]	uses cred	dit cards and has	s not adopted an appl	icable policy a	as required	by P.A	. 266 of 1995
Yes	✓ No	9.	The loc	al unit h	nas not add	opted an investme	ent policy as required b	y P.A. 196 of	1997 (MCL	129.95).	
We have enclosed the following:								Enclosed	To Be		Not Required
The letter	of comm	ents a	ind rec	ommen	dations.			~			
Reports o	n individu	al fed	eral fin	ancial a	ssistance	programs (progra	ım audits).				~
Single Au	dit Report	s (AS	LGU).								✓
	blic Accounta	-	,								
Street Addre	ess				UITE 20	1	City		State MI	ZIP 4886	7
Accountant	Signature	<u>ر</u>	110).	like	CPA			Date 7 -	2 -	· · · · · · · · · · · · · · · · · · ·

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Village Council Village of New Lothrop, Michigan

We have audited the accompanying general-purpose financial statements of the Village of New Lothrop, Michigan as of and for the year ended February 29, 2004. These general-purpose financial statements are the responsibility of the Village of New Lothrop, Michigan's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Village of New Lothrop, Michigan, as of February 29, 2004, and the results of its operations and cash flows of its proprietary fund types for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Our examination was made for the purpose of forming an opinion on the general-purpose financial statements taken as a whole and on the combining and individual fund financial statements. The accompanying financial information, listed as supporting schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the combined general-purpose financial statements of the Village of New Lothrop, Michigan. Such information has been subjected to the auditing procedures applied in the financial statements of the combined, combining, and individual fund financial statements and, in our opinion, is fairly stated in all material respects in relation to the combined general-purpose financial statements taken as a whole.

Our report of comments and recommendations has been submitted under date of July 23, 2004.

Demis and Wenglist, P.C.

Certified Public Accountants

Owosso, Michigan July 23, 2004

VILLAGE OF NEW LOTHROP COMBINED BALANCE SHEET - ALL FUND TYPES, ACCOUNT GROUPS, AND DISCRETELY REPORTED COMPONENT UNITS FEBRUARY 29, 2004

_			Government F	und Types		Proprietary Fund Type	-	Fiduciary Fund Type		Account	Groups	_	
-			General	Special Revenue		Enterprise		Trust and Agency		General Fixed Assets	General Long Term Debt		Component Unit
_	ASSETS:												
***	Cash Certificates of Deposit Accounts Receivable Due From Other Funds Due From Primary Gov't	\$	151,764 \$ 20,044 1,136 1,105	29,959 19,063	\$	411,913 56,883 24,415	\$	0	\$	\$		\$	64,646
	Accrued Interest Rec. Prepaid Expense Restricted Assets Fixed Assets		14 10,355	11 2,316		141 5,047 19,000							449
_	(Net of Accum. Deprec.) Amt. to be Provided for Retirement of SIB Loan	_			_	576,707	_			289,446	260,404		
-	Total Assets LIABILITIES	\$_	184,418 \$	51,349	\$_	1,094,106	\$_	0_	\$_	289,446 \$	260,404	\$	289,203
-	Accounts Payable Accrued Wages Due To Component Unit Due To Other Funds	\$	10,657 \$ 996 44 9	1,149 1,105	\$	6,689	\$		\$	\$		\$	
-	Loan Payable Payroll Taxes Payable		714	337		591					260,404		
-	TOTAL LIABILITIES FUND EQUITY	\$	12,816 \$	2,591	\$	7,280	\$	0	\$	0 \$	260,404	\$	0
	Contributed Capital Ret. Earnings-Restricted	\$	\$		\$	461,770 19,000	\$		\$	289,446 \$		\$	
_	Ret. Earnings-Unrestricted Fund Balance-Restricted Fund Balance-Unrestricted		171,602	48,758		606,056	_		_				289,203
		\$_ \$_	171,602 \$ 184,418 \$	48,758 51,349		1,086,826 1,094,106	\$_ \$_	0	\$_ \$_	289,446 \$ 289,446 \$	0 260,404	\$_ \$_	289,203 289,203

The accompanying notes are an integral part of the financial statements.

VILLAGE OF NEW LOTHROP COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES AND DISCRETELY PRESENTED COMPONENT UNITS YEAR ENDED FEBRUARY 29, 2004

	GENERAL	SPECIAL <u>REVENUE</u>	COMPONENT UNIT
REVENUES:			
Property Taxes Intergovernmental Charges for Serv. Interest Income TOTAL REVENUES EXPENDITURES:	\$ 50,461 61,252 11,351 1,000 \$124,064	\$ -0- 48,679 -0- <u>551</u> \$ 49,230	\$118,031 -0- -0- 600 \$118,631
Administration Law Enforcement Library Capital Outlay Long-Term Debt Pymt:	\$ 78,022 77,258 1,600 -0-	\$ 5,749 -0- -0- -0-	\$ 7,134 -0- -0- 6,000
Principal Interest Downtown Beautificat Downtown Promotion Streets TOTAL EXPENDITURES	-0- -0- ion -0- -0- -0- \$156,880	-0- -0- -0- -0- <u>137,001</u> \$ <u>142,750</u>	39,765 12,007 1,311 3,523 -0- \$ 69,740
Excess Revenues Over (Under) Expenditures	s \$(32,816)	\$ (93,520)	\$ 48,891
OTHER SOURCES (USES) Transfers In (Out) TOTAL OTHER SOURCES (USES) OF FUNDS	OF FUNDS: \$ -0- \$ -0-	\$ <u>30,000</u> \$ 30,000	\$ <u>(30,000</u>) \$(30,000)
EXCESS REVENUES OVER (UNDER) EXPENDITURES AND OTHER SOURCES OF FUNDS	\$(32,816)	\$ (63,520)	\$ 18,891
Fund Balance 2-28-03 FUND BALANCE 2-29-04	204,418 \$171,602	112,278 \$ 48,758	270,312 \$289,203

VILLAGE OF NEW LOTHROP COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND AND CHANGES IN FUND BALANCES. BUDGET (GAAP BASIS) AND ACTUAL - ALL GOVERNMENT FUND TYPES AND DISCRETELY PRESENTED COMPONENT UNITS YEAR ENDED FEBRUARY 29, 2004

			<u>G</u> E	ENERAL FU	NE	2		SPECIAL	R	EVENUE F	UN	ND TYPES		C	<u>NC</u>	PONENT	<u>U</u> N	NIT
REVENUES:		BUDGE	<u>T</u>	ACTUAL		ACTUAL (OVER) UNDER BUDGET		BUDGET	_	ACTUAL	_	ACTUAL (OVER) UNDER BUDGET		BUDGET		ACTUAL		ACTUAL (OVER) UNDER BUDGET
Property Taxes Inter-Governmental Charges for Services	\$	65,000 5,300))	61,252 11,351	\$	39 3,748 (6,051)	\$	48,000	\$	48,679	\$	(679)	\$	99.000	\$	118.031		
Interest Income		4.000	2_	1,000	_	3,000		1,050	-	551	_	499		1,000		600	_	400
TOTAL REVENUES	\$	124,800	\$	124,064	\$	736	\$	49.050	\$	49,230	\$	(180)	\$	100,000	\$	118,631	\$	(18,631)
EXPENDITURES:																		
Administrative Law Enforcement Dare Program Library	\$	71,270 56,000 0 1,600)	78,022 \$ 77,258 0 1,600	\$	(6,752) (21,258) 0 0	\$	6,000	\$	5,749	\$	251	\$	25,000	\$	7,134	\$	17,866
Downtown Promotion Downtown Beautification Capital Outlay Long-Term Debt Payment: Principal				,,,,,		v								21,000 10,000 80,000		3,523 1,311 6,000		17,477 8,689 74,000
Interest Streets								116,800		137,001		(20,201)		39,765 12,007		39,765 12,007		0
TOTAL EXPENDITURES	\$	128.870	_\$_	156,880 \$	_ -	(28,010)	\$_	122,800	- \$_	142,750	- \$_	(19,950)	\$_	187,772	- 5_	69,740	- \$	118.032
Revenues Over (Under) Expenditures	\$	(4,070)	\$	(32,816) \$		28,746	\$	(73,750)	\$	(93,520)	\$	19,770	\$	(87,772) \$	5			136,663)
OTHER SOURCES (USES) OF FUNDS																	•	,
Transfers In (Out) TOTAL OTHER SOURCES	-	0		0	_	0	_	42,000	-	30,000		12,000	_	(42.000)	_	(30,000)	_	(12.000)
(USES) OF FUNDS EXCESS OF REVENUES	\$	0	\$	0 \$		0	\$	42,000	\$	30,000	\$	12,000	\$	(42,000) \$;	(30,000)	\$	(12,000)
OVER (UNDER) EXPENDITURES AND OTHER SOURCES OF FUNDS	₹ \$	(4,070)	ę	(32,816) \$		20.746		(04 7 00)										
Fund Balance - 02/28/03		204,418		204,418		28,746 0	\$	(31,750) \$ 112.278		(63,520) \$ 112,278	5			129,772) \$		18,891	5 (1	
Fund Balance - 02/29/04			_	171.602 \$	_	28,746	- \$_	80,528 \$		48.758 \$;	31,770		270.312 140.540 \$	_	270,312 289 203 9		0
							_		_		200		-		ź		<u> </u>	-0,003)

VILLAGE OF NEW LOTHROP COMBINED STATEMENT OF REVENUES EXPENSES AND CHANGES IN RETAINED EARNINGS ALL PROPRIETARY FUND TYPES YEAR ENDED FEBRUARY 29, 2004

	PROPRIETARY FUND TYPES ENTERPRISE
REVENUES:	
Charges for Services	\$ 80,762
OPERATING EXPENSES:	
Administration Operation and Maintenance Wages Payroll Taxes Utilities Depreciation Wellhead Protection Plan TOTAL OPERATING EXPENSES	\$ 42,367 23,332 30,641 2,428 3,296 15,371 8,148 \$125,583
OPERATING LOSS	\$(44,821)
NON-OPERATING REVENUES (EXPENSES):	
Customer Contributions Hydrant Rental Interest Income Wellhead Protection Grant TOTAL	\$ 2,266 5,046 3,118 1,400 \$ 11,830
NET LOSS	\$(32,991)
Retained Earnings February 28, 2003	658,047
RETAINED EARNINGS FEBRUARY 29, 2004	\$ <u>625,056</u>

VILLAGE OF NEW LOTHROP COMBINED STATEMENT OF CASH FLOWS ALL PROPRIETARY FUND TYPES YEAR ENDED FEBRUARY 29, 2004

	PROPRIETARY FUND TYPES ENTERPRISE
Cash Flows from Operating Activities: Net Income Add (Deduct) Items Not Affecting Cash Depreciation Expense \$15,37 Decrease in Accts. Rec. 3,00 Increase in Acc. Int. Rec. (74 Increase in Prepaid Exp. (74 Increase in Accts. Payable 3,60 Decrease in Acc. Expenses (49 NET CASH FLOWS FROM OPERATING ACTIVITIES	71 06 74) 18) 06
Cash Flows used in Investing Activities Investment in Plant and Equipment	
Cash Flows from Financing Activities NET DECREASE IN CASH	\$ (12,323)
Restricted Certificates of Deposit and Unrestricted Cash and Certificate of Deposits at February 28, 2003 RESTRICTED CERTIFICATES OF DEPOSIT AND UNRESTRICTED CASH AND CERTIFICATES OF DEPOSIT AT FEBRUARY 29, 2004	<u>500,119</u> \$ <u>487,796</u>

DISCLOSURE OF ACCOUNTING POLICY
For the purpose of the statement of cash flows,
the company considers all highly liquid debt
instruments, such as certificates of deposit,
to be cash equivalents. Cash equivalents includes
both restricted and unrestricted cash and cash
equivalents.

SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:

The accompanying notes are an integral part of the financial statements.

Cash Paid during the Year for:

Interest

\$ -0-

VILLAGE OF NEW LOTHROP COMBINED BALANCE SHEET - COMPONENT UNIT FEBRUARY 29, 2004

NEW LOTHROP DEVELOPMENT AUTHORITY

ASSETS

CURRENT ASSETS:

Cash	¢224 100
Accounts Receivable	\$224,108
	64,646
Due from Primary Government	449
	\$289,203

LIABILITIES AND FUND EQUITY

Fund Balance \$289,203

VILLAGE OF NEW LOTHROP STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE GOVERNMENTAL COMPONENT UNITS YEAR ENDED FEBRUARY 29, 2004

	NEW LOTHROP DEVELOPMENT AUTHORITY
REVENUES:	
Current Property Taxes Interest and Miscellaneous Income TOTAL REVENUES	\$118,031 600 \$118,631
EXPENDITURES:	
Downtown Beautification Officials Wages Capital Outlay Long-Term Debt Payment: Interest Principal Professional Fees Supplies	\$ 1,311 500 6,000 12,007 39,765 6,328
Downtown Promotion TOTAL EXPENDITURES	306 3,523 \$ 69,740
Excess of Revenues over Expenditures	\$ 48,891
OTHER USES OF FUNDS: Transfer to Primary Government TOTAL OTHER USES OF FUNDS	<u>(30,000</u>) \$ <u>(30,000</u>)
EXCESS OF REVENUES OVER EXPENDITURES AND OTHER USES OF FUNDS	\$ 18,891
Fund Balance at February 28, 2003	270,312
FUND BALANCE AT FEBRUARY 29, 2004	\$ <u>289,203</u>

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Village of New Lothrop conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

COMPONENT UNITS

The accompanying financial statements present the Village's primary government and component units over which the Village exercises significant influence. Significant influence was determined on the basis of budget adoption, taxing authority, outstanding debt secured by revenues or general obligation of the Village to finance any deficits that may occur or receipt of significant subsidies from the Village. Component units that do not meet the criteria for blending are reported discretely.

DISCRETELY REPORTED COMPONENT UNITS

New Lothrop Development Authority

BRIEF DESCRIPTION OF ACTIVITIES AND RELATIONSHIP TO THE VILLAGE

Used for the administration of the Development Authority and planning of improvements in the downtown district.

Board members are appointed by the Village Council. The Development Authority is fiscally dependent upon the Village because the Village's Council approves the development Authority's budget, levies taxes and must approve any Debt issuance. The Development Authority is presented as a governmental fund type.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FUND ACCOUNTING

The accounts of the Village are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into generic fund types and broad fund categories as follows:

GOVERNMENT FUNDS

General Fund - The General Fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

PROPRIETARY FUNDS

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

FIDUCIARY FUNDS

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Village in a trustee capacity or as an agent for individuals, private organization, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FIXED ASSETS AND LONG-TERM LIABILITIES

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All government funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. Public Domain ("infrastructure") general fixed assets consisting of certain improvements including buildings, but other than roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, are capitalized along with other general fixed assets. No depreciation has been provided on general fixed assets.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value on the date donated.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

The two account groups are not "funds". They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FIXED ASSETS AND LIABILITIES

All proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

Depreciation of all exhaustible fixed assets used by proprietary funds is charged as an expense against their operations. Accumulated depreciation is reported on proprietary fund balance sheets. Depreciation has been provided over the estimated useful lives using the straightline method. The estimated useful lives range from 5 to 75 years.

BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Taxpayer-assessed income, gross receipts and sales taxes are considered "measurable" when in the hands of intermediary collecting governments and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as liabilities and reductions or revenue when they are measurable and their validity seems certain.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

BASIS OF ACCOUNTING (CONTINUED)

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception of this general rule is accumulated unpaid vacation, sick pay, and other employee amounts which are not accrued.

All proprietary funds are accounted for using the accrual basis method of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred. Unbilled Water and Sewer Fund Utility services receivables are recorded at year end.

Discretely reported component unit (New Lothrop Development Authority) uses the modified accrual basis of accounting.

BUDGETS AND BUDGETARY ACCOUNTING

The Village follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. Prior to the beginning of the fiscal year, the budget committee submits to the Village Council a proposed operating budget for the fiscal year commencing the following March 1. The operating budget includes proposed expenditures and the means of financing them.
- 2. Public hearings are conducted in the Village to obtain taxpayer comments.
- 3. Prior to March 1, the budget is adopted.
- 4. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).
- 5. The Village Clerk is authorized to transfer budgeted amounts between classifications within any fund; any adjustments must be approved by the Village Council at the following meeting.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

BUDGETS AND BUDGETARY ACCOUNTING (CONTINUED)

- 6. Budgets were amended during the year by transferring amounts between classifications.
- 7. Formal budgetary integration is employed as a management control device during the year for all funds.
- 8. The Development Authority, a discretely presented component unit, follows the same procedures as the Village in establishing their budget.

INVESTMENTS

Investments of the Village which consist of interest bearing bank accounts and bank certificates of deposit, are stated at cost, which is market value.

COMPARATIVE DATA

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Village's financial position and operations. However, comparative (i.e. presentation of prior year totals by fund type) data have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

PROPERTY TAXES

Property taxes attach an enforceable lien on property by the county. Taxes are levied on April 1, and payable on July 1. The Village bills and collects its own property taxes. Property tax revenues are recognized when levied to the extent that they result in current receivables. The Village is permitted by the Municipal Finance Law of the state to levy taxes up to 15.0 mills for general government services. The Village has levied 10.0 mills for general services, and 1.0 mills for water services.

The delinquent real property taxes of the Village are purchased by the County of Shiawassee. The county intends to sell tax notes, the proceeds of which will be used to pay the Village for these property taxes. This occurred in November 2003. These taxes have been recorded as revenue for the current year.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

RESTRICTED ASSETS

Certain proceeds of the Enterprise Fund set aside to cover improvements and replacement are classified as restricted assets on the balance sheet.

ENCUMBRANCES

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting - under which purchase orders, contracts, and other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriation - is utilized in the government fund types. Encumbrances outstanding at year end are reported as a reservation of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year. There were no significant encumbrances at year end.

COMPENSATED ABSENCES

The Village does not pay sick or vacation time for its employees.

RETIREE BENEFITS

The Village pays health insurance for one employee. This insurance is discontinued once the employee retires or leaves his employment with the Village; therefore, there are no postemployment health care benefits.

FUND EOUITY

Contributed capital is recorded in proprietary funds that have received capital gains or contributions from developers, customers or other funds. Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific use.

SHORT-TERM INTERFUND RECEIVABLES/PAYABLES

Short-term interfund loans are classified as "due from other funds" or "due to other funds" on the balance sheet. Transactions occurring between individual funds for goods provided or services rendered are also classified as "due to other funds" or "due from other funds" on the balance sheet.

Short-term interfund loans between the primary government and discretely presented component units are classified as "due from primary government" and "due from component unit" or "due to primary government" and "due to component unit".

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

INTERFUND TRANSACTIONS

Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursement to a fund for expenditures/expenses, initially made from it that are properly applicable to another fund, are recorded as expenditures/expense in the reimbursing fund as reduction of expenditures/expense in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers.

NOTE B - CHANGES IN GENERAL FIXED ASSETS
A summary of changes in General Fixed Assets follows:

	2-28-03 BALANCES	<u>INCREASES</u>	<u>DECREASES</u>	2-29-04 <u>BALANCES</u>
Land Land Improve. Bldgs. & Improve Christmas Dec. Law Enforcement	\$ 60,720	\$ 6,000	\$ -0-	\$ 66,720
	29,551	-0-	-0-	29,551
	. 82,091	-0-	-0-	82,091
	12,813	-0-	-0-	12,813
Equipment Mach. & Equip. Furn. & Fixt.	47,659	25,574	14,767	58,466
	26,621	8,870	-0-	35,491
	<u>4,314</u>	<u>-0-</u>	-0-	<u>4,314</u>
	\$ <u>263,769</u>	\$ <u>40,444</u>	\$ <u>14,767</u>	\$ <u>289,446</u>

NOTE B - CHANGES IN GENERAL FIXED ASSETS (CONTINUED)

A summary of proprietary fund type property, plant and equipment at February 29, 2004, follows:

	<u>ENTERPR</u>	ISE FUNDS
	WATER	SEWER
Land Buildings Water Tank	\$ 5,466 12,728 100,061	\$ 19,500 29,033 -0-
Wells and Springs Distribution Mains - Trunk Lines	10,646	-0-
Equipment	149,392 31,073	390,389 88,586
Lagoon		238,042
Less: Accumulated Depreciation	\$309,366	\$765,550
Less: Accumulated Depreciation NET	<u>156,768</u>	<u>341,441</u>
NEI	\$ <u>152,598</u>	\$ <u>424,109</u>

Depreciation expense for the year ending February 29, 2004, was \$6,556 for Water Fund and \$8,815 for Sewer Fund.

NOTE C - ENTERPRISE FUNDS - WATER AND SEWER

ACCOUNTING POLICIES

The Enterprise funds are accounted for on the accrual basis method of accounting.

Property, plant and equipment are recorded at cost. Depreciation is computed by the straight-line method using lives of 5 to 75 years.

Village ordinance requires certain fund requirements for the Water and Sewer System. Due to the length of these requirements, they are not all listed in these financial statements, however, at February 29, 2004, all fund requirements have been fulfilled.

NOTE D - CASH AND CERTIFICATES OF DEPOSIT

The Village's primary government's deposits consists of interest bearing checking and certificate of deposits. At year end, the government's carrying amount of deposits was \$708,627 and the bank balance was \$710,853. Of the bank balance, \$200,000 was covered by Federal Depository Insurance and included \$100,000 in certificate of deposits, therefore, only the \$200,000 was insured and \$510,853 was neither insured nor collateralized.

The Village's deposits at February 29, 2004, consisted on cash and certificates of deposit at one financial institution.

		AMOUNT	FDIC INSURED	UNINSURED
Cash Certificate of	Deposit	\$595,862 <u>114,991</u> \$ <u>710,853</u>	\$100,000 <u>100,000</u> \$ <u>200,000</u>	\$495,862 14,991 \$510,853

The Development Authority, a discretely presented component unit's, deposits consist of interest bearing checking accounts. At year end, the carrying amount of deposits for the Development Authority was \$224,108 and the bank balance was \$254,981. Of the bank balance, \$100,000 was insured and \$154,981 was neither insured nor collateralized.

The Development Authority's deposits at February 29, 2004, consisted of cash at one financial institution.

	AMOUNT	FDIC INSURED	<u>UNINSURED</u>
Cash	\$ <u>254,981</u>	\$ <u>100,000</u>	\$ <u>154,981</u>

NOTE E - COMMON BANK ACCOUNT

The Village has maintained a common bank account during the year to obtain higher interest earnings. The equity of each individual fund in this bank account are as follows:

General Fund Major Street Fund	\$151,764 -0-
Local Street Fund	29,959
Water Supply and Distribution	23,333
System	148,231
Sanitary Sewage Disposal	
System	263,682
TOTAL COMMON BANK ACCOUNT	
BALANCE FEBRUARY 29, 2004	\$ <u>593,636</u>

NOTE F - TAX INCREMENT FINANCE PLAN (TIFA)

The Development Authority has adopted a tax increment finance plan for the purpose of providing money to make public improvements within the municipality. The theory being that an investment in necessary public improvements with the municipality will result in greater tax revenues from that area than would occur if no special development were undertaken. Taxes generated from the increase in state equalized value over 1990's state equalized value are TIFA monies to be used for these improvements.

Projects are planned for development with the TIFA monies are: development of a public park, and construction of a water filtration plan. Authorized expenditures associated with these projects include development of zoning ordinance and land use plan, acquisition of "vest pocket" park, development of park, general downtown facade improvements, promotion of downtown area and recruitment of businesses to the area and construction of water filtration plant.

NOTE G - EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN BUDGETARY FUNDS

P.A. 621 of 1978, Section 18 (1) as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated.

During the year ended February 29, 2004, the Village incurred expenditures in certain funds which were in excess of the amount appropriated, as follows:

AMOUNT OF BUDGET APPROPRIATION EXPENDITURES VARIANCE

PRIMARY GOVERNMENT

General Fund: General Administration Law Enforcement	\$71,270 56,000	\$78,022 77,258	\$ 6,752 21,258
Major Street Fund: Critical Bridge Project	70,000	98,691	28,691
Water Supply & Distribution System Fund:	on		
Professional Fees Wages Wellhead Protection Plan	1,800 11,600 1 -0-	16,459 16,810 8,148	14,659 5,210 8,148

NOTE H - GENESEE STREET IMPROVEMENT PROJECT

The Genesee Street Project removed and repaired existing road surface and subsurface, sidewalk, storm drainage, installed conduit, street lighting, curb and gutter. The total project cost was \$406,936.

The project was paid for by a loan from the Michigan Department of Transportation State Infrastructure Bank. The interest rate for the loan will be four percent, with annual payments of \$51,772. The loan is secured by the Village's Act 51 Revenue Sharing.

FISCAL YEAR ENDED	<u>TOTAL</u>
2005 2006	\$ 41,356
2006	43,010 44,730
2008 2009	46,520
After 2009	48,380 _36,408
	\$260,404

NOTE I - INTERFUND RECEIVABLES AND PAYABLES

The amount of interfund receivables and payables are as follows:

FUND	INTERFUND RECEIVABLE	<u>FUND</u>	INTERFUND PAYABLE
General Fund New Lothrop Development	\$1,105	Major Street Fund	\$1,105
Authority	449	General Fund	449

FINANCIAL STATEMENTS

OF

INDIVIDUAL FUNDS

GENERAL FUND

To account for resources traditionally associated with governments which are not required to be accounted for in another fund. Revenues and expenditures of the federal revenue sharing program are accounted for in this fund.

VILLAGE OF NEW LOTHROP GENERAL FUND

COMPARATIVE BALANCE SHEET

FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

ASSETS

	2004	2003
CURRENT ASSETS:		
Cash Certificate of Deposit Delinquent Taxes Rec. Due from Other Funds Accrued Interest Rec. Prepaid Expenses	\$151,764 20,044 1,136 1,105 14 10,355 \$184,418	\$180,866 20,044 1,245 -0- -0- 8,752 \$210,907
LIABILITI	ES AND FUND BALANC	CE
Due to Component Unit Accrued Wages Accounts Payable Payroll Taxes Payable	\$ 449 996 10,657 714 \$ 12,816	\$ -0- 704 5,735 (300) \$ 6,139
FUND BALANCE:		
Reserve for DARE Program Unreserved TOTAL FUND BALANCE	\$ \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	\$ 16 204,752 204,768 \$210,907

VILLAGE OF NEW LOTHROP GENERAL FUND

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL YEAR ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

		2004	ACTUAL	2003
	BUDGET	ACTUAL	(OVER) UNDER <u>BUDGET</u>	ACTUAL
REVENUES: Taxes: Current Taxes Intergovernmental Revenues:	\$ 50,500	\$ 50,461	\$ 39	\$ 50,469
State of Michigan Revenue Sharing	65,000	61,252	3,748	66,369
Other Revenues: Charges for Services Franchise Fee Fines & Costs Sale of Assets Interest Income TOTAL OTHER REV. TOTAL REVENUES	\$ 1,000 1,500 2,800 -0- 4,000 \$ 9,300 \$124,800	\$ 3,026 2,114 2,206 4,005 1,000 \$ 12,351 \$124,064	\$ (2,026) (614) 594 (4,005) 3,000 \$ (3,051) \$ 736	\$ 3,565 1,982 1,435 -0- 2,400 \$ 9,382 \$126,220

VILLAGE OF NEW LOTHROP GENERAL FUND

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (CONTINUED) YEAR ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

		2004		2003
	BUDGET	<u>ACTUAL</u>	ACTUAL (OVER) UNDER BUDGET	<u>ACTUAL</u>
EXPENDITURES: General Adm. Law Enforcement Dare Program Library TOTAL EXPEND.	\$ 71,270 56,000 -0- <u>1,600</u> \$128,870	\$ 78,022 77,258 -0- <u>1,600</u> \$156,880	\$ (6,752) (21,258) -0- -0- \$(28,010)	\$ 69,544 53,237 53 1,200 \$124,034
EXCESS REVENUES OVER (UNDER) EXPENDITURES	\$ (4,070)	\$(32,816)	\$ 28,746	\$ 2,186
Fund Balance February 28,	204,418	204,418	-0-	<u>202,232</u>
FUND BALANCE FEBRUARY 29,	\$ <u>200,348</u>	\$ <u>171,602</u>	\$ <u>28,746</u>	\$ <u>204,418</u>

VILLAGE OF NEW LOTHROP GENERAL FUND

COMPARATIVE STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL YEAR ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

		<u>2004</u>	ACTUAL (OVER)	<u>2003</u>
	BUDGET	ACTUAL	UNDER BUDGET	<u>ACTUAL</u>
Office, Dues, Publ Professional Fees Telephone Election Costs Insurance Utilities Repairs & Maint. Payroll Taxes Tax Roll Fee Capital Outlay Penalties & Fines TOTAL GENERAL	\$	\$ 14,440 5,635 14,406 1,768 420 5,546 14,445 9,412 1,105 340 8,870 1,635 \$ 78,022	\$ (6,752)	\$ 14,290 6,721 10,336 1,718 491 4,084 14,186 7,137 1,093 346 7,639 1,503
LAW ENFORCEMENT: Officials Wages Other Wages Payroll Taxes Office Supplies Telephone Gas and Oil Insurance Prof. Fees Repairs & Maint. Training & Educatio Capital Outlay Clothing		\$ 600 30,365 2,369 1,110 1,599 1,371 9,697 2,693 905 693 25,574 282 \$ 77,258	\$ \$(21,258)	\$ 600 31,883 2,480 934 1,726 1,389 7,288 2,827 1,551 500 1,359 700 \$ 53,237
DARE PROGRAM: Training \$	<u>- 0 -</u> - 0 -	\$ <u>-0-</u> \$ -0-	\$ <u>-0-</u> \$ -0-	\$ <u>53</u> \$ 53

VILLAGE OF NEW LOTHROP GENERAL FUND

COMPARATIVE STATEMENT OF EXPENDITURES BUDGET AND ACTUAL (CONTINUED)

YEAR ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

		<u>2004</u>		2003	
	<u>BUDGET</u>	<u>ACTUAL</u>	ACTUAL (OVER) UNDER <u>BUDGET</u>	<u>ACTUAL</u>	
LIBRARY TOTAL EXPENDITURES	\$ <u>1,600</u> \$ <u>128,870</u>	\$ <u>1,600</u> \$ <u>156,880</u>	\$ <u>-0-</u> \$ (<u>28,010</u>)	\$ <u>1,200</u> \$124,034	

SPECIAL REVENUE FUNDS

MAJOR STREET FUND

Major Street Fund is used to receive all Major Street monies paid to the Village by the state, to account for monies received from special tax levies for street improvement purposes, to account for monies received from General Fund contributions and to account for construction, maintenance and other authorized operations to all streets classified as Major Street.

LOCAL STREET FUND

Local Street fund is used to receive all Local Street monies paid to the Village by the state, to account for monies received from special tax levies for street improvements purposes, to account for monies received from General Fund contributions and to account for construction, maintenance and other authorized operations to all streets classified as Local Streets.

VILLAGE OF NEW LOTHROP SPECIAL REVENUE FUNDS COMPARATIVE COMBINING BALANCE SHEET FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

ASSETS

		<u>2004</u>		2003
CURRENT ASSETS:	MAJOR STREET <u>FUND</u>	LOCAL STREET FUND	COMBINED	COMBINED
Cash in Bank Cert. of Deposit Accrued Int. Rec. Prepaid Expenses	\$ -0- 19,063 11 	\$29,959 -0- -0- 695 \$ <u>30,654</u>	\$ 29,959 19,063 11 2,316 \$ 51,349	\$ 99,393 19,063 17 1,988 \$ <u>120,461</u>
Accounts Payable Due to Other Funds Payroll Taxes	\$ 933 1,105	\$ 216 -0-	\$ 1,149 1,105	\$ 7,761 -0-
Payable	\$ 2,278	\$ 313	337 \$ 2,591	\$\frac{422}{8,183}
Fund Balance	18,417 \$_20,695	30,341 \$ <u>30,654</u>	48,758 \$ 51,349	112,278 \$ <u>120,461</u>

VILLAGE OF NEW LOTHROP SPECIAL REVENUE FUNDS

COMPARATIVE COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE YEARS ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

		2004		2003
REVENUES:	MAJOR STREET <u>FUND</u>	LOCAL STREET FUND	COMBINED	COMBINED
Motor Vehicle High Funds Interest Income TOTAL REVENUES EXPENDITURES:	way \$ 36,793 \(\frac{416}{37,209}\)	\$ 11,886 \(\frac{135}{12,021}\)		\$ 46,550
Officials Wages Wages Payroll Taxes Snow Removal Professional Fees Office Expense Insurance Repairs & Maint. Critical Bridge Project TOTAL EXPEND.	\$ 420 10,518 837 5,900 3,977 770 5,589 5,225 $\frac{98,691}{131,927}$	\$ 180 4,037 324 1,291 350 52 2,395 2,194 -0- \$_10,823	14,555 1,161 7,191 4,327 822 7,984	\$ 600 15,329 1,219 4,668 1,023 661 7,323 9,338
Excess of Revenues Over (Under) Expenditures	\$ (94,718)	\$ 1,198	-	\$ <u>67,236</u> \$(19,404)
OTHER SOURCES (USE Transfer in From Component Unit TOTAL OTHER SOURCE OF FUNDS	30,000	\$ -0- \$ -0-	30,000 \$ 30,000	18,000 \$ 18,000
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES AND OTHER SOURCES OF FUNDS		\$ 1,198	\$ (63,520)	\$ (1,404)
Fund Bal 2-28	83,135	29,143	112,278	113,682
FUND BAL. 2-29	\$ <u>18,417</u>	\$ 30,341	\$ 48,758	\$ <u>112,278</u>

VILLAGE OF NEW LOTHROP MAJOR STREET FUND COMPARATIVE BALANCE SHEET FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

ASSETS

	2004	2003
Cash in Bank Certificates of Deposit Accrued Interest Receivable Prepaid Expenses	\$ -0- 19,063 11 <u>1,621</u> \$ 20,695	\$ 70,640 19,063 17
LIABILITIES	AND FUND EQUITY	
Accounts Payable Due to Other Funds Payroll Taxes Payable	\$ 933 1,105 240 \$ 2,278	\$ 7,683 -0- 294 \$ 7,977
Fund Balance	<u>18,417</u> \$ 20.695	<u>83,135</u> \$ 91 112

VILLAGE OF NEW LOTHROP MAJOR STREET FUND

COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL YEARS ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

			<u> 2004</u>		2003
REVENUES:		BUDGET	<u>ACTUAL</u>	ACTUAL (OVER) UNDER <u>BUDGET</u>	<u>ACTUAL</u>
Motor Vehicle Hwy Funds Interest Income TOTAL REVENUES	\$ \$	36,000 800 36,800	\$ 36,793 416 \$ 37,209	\$ (793) 384 \$ (409)	\$ 35,137 <u>981</u> \$ 36,118
EXPENDITURES:					
Officials Wages Wages Payroll Taxes Snow Removal Professional Fees Office Expense Repairs & Maint. Insurance Critical Bridge	\$	420 10,600 850 5,900 4,000 800 9,050 5,600	\$ 420 10,518 837 5,900 3,977 770 5,225 5,589	\$ -0- 82 13 -0- 23 30 3,825 11	\$ 420 11,091 881 3,938 673 661 7,640 5,125
Project	٠ ـ ـ	7,000	98,691	(28,691)	27,075
TOTAL EXPEND.	\$.	107,220	\$ 131,927	\$(<u>24,707</u>)	\$ <u>57,504</u>
Excess of Revenue Over (under) Expenditures OTHER SOURCES (US:	\$		\$ (94,718)	\$ 24,298	\$(21,386)
	,	01 10112	•		
Transfer in From Component Unit TOTAL OTHER SOURCE OF FUNDS		42,000 42,000	\$ <u>30,000</u> \$30,000	\$ <u>12,000</u> \$ 12,000	\$ 18,000 \$ 18,000
EXCESS OF REVENUE: OVER (UNDER) EXPENDITURES AND OTHER SOURCES OF FUNDS		(28,420)	\$(64,718)	\$ 36,298	\$ (3,386)
Fund Balance February 28,	-	83,135	83,135	0-	86,521
FUND BALANCE FEBRUARY 29,	\$.	54,715	\$ <u>18,417</u>	\$ <u>36,298</u>	\$ <u>83,135</u>

VILLAGE OF NEW LOTHROP LOCAL STREET FUND COMPARATIVE BALANCE SHEET FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

ASSETS

_	2004	2003
Cash in Bank Prepaid Expenses	\$29,959 <u>695</u> \$ <u>30,654</u>	\$28,753 596 \$ <u>29,349</u>
LIABI	LITIES AND FUND BALANCE	
Accounts Payable Payroll Taxes Payable	\$ 216 <u>97</u> \$ 313	\$ 78 128 \$ 206
Fund Balance	<u>30,341</u> \$ <u>30,654</u>	29,143 \$ <u>29,349</u>

VILLAGE OF NEW LOTHROP LOCAL STREET FUND

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL YEARS ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

		2004		2003
REVENUES:	BUDGET	<u>ACTUAL</u>	ACTUAL (OVER) UNDER BUDGET	<u>ACTUAL</u>
REVENUES:				
Motor Vehicle Hwy. Funds Interest Income TOTAL REVENUES	\$12,000 250 \$12,250	\$11,886 135 \$12,021	\$ 114 115 \$ 229	\$11,413 301 \$11,714
EXPENDITURES:				
Officials Wages Wages Payroll Taxes Snow Removal Professional Fees Repairs & Maint. Insurance Office Expense TOTAL EXPENDITURES	\$ 180 5,000 400 1,500 500 5,500 2,400 100 \$15,580	\$ 180 4,037 324 1,291 350 2,194 2,395 52 \$10,823	\$ -0- 963 76 209 150 3,306 5 48 \$ 4,757	\$ 180 4,238 338 730 350 1,698 2,198 -0- \$ 9,732
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$(3,330)	\$ 1,198	\$(4,528)	\$ 1,982
Fund Bal. 2-28 FUND BAL. 2-29	29,143 \$ <u>25,813</u>	29,143 \$ <u>30,341</u>	<u>-0-</u> \$ <u>(4,528</u>)	27,161 \$29,143

ENTERPRISE FUNDS

Water and Sewer Funds - To account for the provision of Water and Sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund, including, but not limited to administration (utility director), operations, maintenance, financing and related debt service, and billing and collection.

VILLAGE OF NEW LOTHROP WATER AND SEWER ENTERPRISE FUNDS COMPARATIVE COMBINING BALANCE SHEET FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

<u>2004</u> <u>2003</u>

	WATER	<u>SEWER</u> ASSETS	COMBINED	COMBINED
CURRENT ASSETS:				
Cash in Bank Certificate of	\$148,231	\$263,682 \$	411,913 \$	424,860
Deposit Accounts Rec. Accrued Interest	47,583 23,780	9,300 635	56,883 24,415	56,259 27,421
Receivable Prepaid Expenses	135 2,737	6 	141 5,047	67 4,299
TOTAL CURRENT ASSETS	\$222,466	\$275,933 \$	498,399 \$	512,906
RESTRICTED ASSETS:				
Certificate of Deposit	\$ 19,000	\$ -0-\$	19,000 \$	19,000
Property, Plant and Equipment (Net)	152 500	424 100	576 505	
(1100)	<u>152,598</u> \$ <u>394,064</u>	<u>424,109</u> \$ <u>700,042</u> \$	576,707 1,094,106 \$	592,078 1,123,984

VILLAGE OF NEW LOTHROP WATER AND SEWER ENTERPRISE FUNDS COMPARATIVE COMBINING BALANCE SHEET (CONTINUED) FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

		2003		
	WATER	SEWER	COMBINED	COMBINED
CURRENT LIABILITIE		es and fund eq	QUITY	
Accts. Payable	\$ 5,725	\$ 964 \$	6,689 \$	3,083
Payroll Taxes Payable	291	300	591 <u></u>	1,084
TOTAL CURRENT LIABILITIES	\$ 6,016	\$ 1,264 \$	7,280 \$	4,167
FUND EQUITY:				
Contributed Capital Retained Earnings:	\$ 30,759	\$431,011 \$	•	461,770
Restricted Unrestricted TOTAL RETAINED EARNINGS	19,000 <u>338,289</u>	-0- <u>267,767</u>	19,000 <u>606,056</u>	18,000 639,047
	\$357,289	\$ <u>267,767</u> \$	<u>625,056</u> \$	658,047
TOTAL FUND EQUITY	388,048 \$ <u>394,064</u>	698,778 1, \$700,042 \$1,		,119,817 ,123,984

VILLAGE OF NEW LOTHROP WATER AND SEWER ENTERPRISE FUNDS

COMPARATIVE COMBINING STATEMENT OF REVENUES, EXPENSES AND RETAINED EARNINGS

YEAR ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

2004

2003

				
	WATER	SEWER	COMBINED	COMBINED
OPERATING REVENUES	3:			
Charges for Serv.	\$ 41,492	\$ 39,270	\$ 80,762	\$ 81,998
OPERATING EXPENSES	:			
Administration Operation & Maint. Wages Payroll Taxes Utilities Depreciation Wellhead Protectio	16,810 1,324 2,488 6,556	\$ 13,985 3,816 13,831 1,104 808 8,815	\$ 42,367 23,332 30,641 2,428 3,296 15,371	\$ 21,277 22,134 33,604 2,663 3,396 16,418
Plan	8,148 83,224	-0- 42,359	8,148 125,583	27,534 127,026
OPERATING INCOME (LOSS)	\$(41,732)	\$ (3,089)	\$(44,821)	\$(45,028)
NON-OPERATING REVE	NUES			
Customer Contrib. Property Taxes Interest Income Wellhead Protectio	\$ 1,626 5,046 1,822	\$ 640 -0- 1,296	\$ 2,266 5,046 3,118	\$ 8,989 5,046 6,118
Grant TOTAL	1,400 \$ 9,894	-0- \$ <u>1,936</u>	1,400 \$ 11,830	10,950 \$ 31,103
NET INCOME (LOSS)	\$(31,838)	\$ (1,153)	\$(32,991)	\$(13,925)
Retained Earnings February 28,	389,127	268,920	658,047	671,972
RETAINED EARNINGS FEBRUARY 29,	\$ <u>357,289</u>	\$ <u>267,767</u>	\$ <u>625,056</u>	\$ <u>658,047</u>

VILLAGE OF NEW LOTHROP WATER AND SEWER ENTERPRISE FUNDS COMPARATIVE COMBINING STATEMENT OF CASH FLOWS YEAR ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

		<u>2004</u>			
	WATER	SEWER	COMBINED	COMBINED	
CASH FLOWS FROM OPI	ERATING ACTI	VITIES:			
Net Income Add (Deduct) Items	\$(31,838) Not Affecti	\$(1,153)	\$(32,991)	\$(13,925)	
Depreciation Decrease (Increase	6,556	8,815	15,371	16,418	
in Accts. Rec. Decrease (Increase	3,258	(252)	3,006	(1,109)	
in Int. Rec. (Increase) Decreas	(76)	2	(74)	6	
in Prepaid Exp. Increase (Decrease	(400)	(348)	(748)	(898)	
in Accts. Pay Increase (Decrease	2,698	908	3,606	1,518	
in Accrued Exp. NET CASH FLOWS FROM	<u>(351</u>)	(142)	(493)	194	
OPERATING ACT.	\$(20,153)	\$ 7,830	\$(12,323)	\$ 2,204	
CASH FLOWS FROM INV	ESTING ACTI	VITIES:			
Investment in Plant and Equipment	\$	\$0-	\$	\$ (5,800)	
NET (DECREASE) INCREASE IN CASH	\$(20,153)	\$ 7,830	\$(12,323)	\$ (3,596)	

VILLAGE OF NEW LOTHROP WATER AND SEWER ENTERPRISE FUNDS COMPARATIVE COMBINING STATEMENT OF CASH FLOWS (CONTINUED) YEAR ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

<u>2004</u> <u>2003</u>

WATER SEWER COMBINED COMBINED Restricted Certificate of Deposit and Unrestricted Cash and Certificate of Deposit: Balance at Beginning of Year \$<u>234,967</u> \$<u>265,152</u> \$500,119 \$503,715 Restricted Certificate of Deposit and Unrestricted Cash and Certificate of Deposit Balance at End of Year \$214,814 \$272,982 \$500,119 \$487,796

SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:

Cash paid During the Year For:

Interest \$ -0- \$ -0- \$ -0-

DISCLOSURE OF ACCOUNTING POLICY:

For the purpose of the Statement of Cash Flows, the company considers all highly liquid debt instruments, such as certificates of deposit, to be cash equivalents. Cash equivalents include both restricted and unrestricted cash and cash equivalents.

VILLAGE OF NEW LOTHROP WATER SUPPLY AND DISTRIBUTION SYSTEM COMPARATIVE BALANCE SHEETS FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

ASSETS

	<u>2004</u>	2003
CURRENT ASSETS:		
Cash in Bank Certificate of Deposit Accounts Receivable Accrued Interest Rec. Prepaid Expenses TOTAL CURRENT ASSETS	\$148,231 47,583 23,780 135 2,737 \$222,466	\$168,812 47,155 27,038 59 2,337 \$245,401
RESTRICTED ASSETS:		
Certificate of Deposit	\$ 19,000	\$ 19,000
PROPERTY, PLANT & EQUIPMENT:		
Utility Plant Accumulated Depreciation TOTAL PROPERTY, PLANT & EQUIP.	\$309,366 (<u>156,768</u>) \$ <u>152,598</u> \$ <u>394,064</u>	\$309,366 (<u>150,212</u>) \$ <u>159,154</u> \$ <u>423,555</u>
LIABILITIES	AND FUND EQUITY	
CURRENT LIABILITIES:		
Accounts Payable Payroll Taxes Payable TOTAL CURRENT LIABILITIES	\$ 5,725	\$ 3,037 642 \$ 3,669
FUND EQUITY:		
Contributed Capital Retained Earnings: Restricted Unrestricted TOTAL RETAINED EARNINGS TOTAL FUND EQUITY	\$ 30,759 19,000 338,289 \$357,289 388,048 \$394,064	\$ 30,759 19,000 370,127 \$389,127 419,886 \$423,555

VILLAGE OF NEW LOTHROP WATER SUPPLY AND DISTRIBUTION SYSTEM COMPARATIVE STATEMENT OF REVENUES, EXPENSES BUDGET AND ACTUAL

BUDGET AND ACTUAL
YEAR ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

		2004	(OVER)	2003
	BUDGET	ACTUAL	UNDER <u>BUDGET</u>	ACTUAL
OPERATING REVENUES Water Sales	\$: \$ 42,000	\$ 41,492	\$ 508	\$ 43,176
OPERATING EXPENSES Administration: Officials Wages Prof. Fees Insurance Office Supplies and Expense	\$ 600 1,800 8,700 \$ 2,800 \$ 13,900	\$ 500 16,459 8,627 2,796 \$ 28,382	\$ 100 (14,659) 73 4 \$(14,482)	\$ 600 2,146 7,040 \(\frac{1,568}{11,354}\)
Operating & Maint Superintendents Wages Wages Payroll Taxes Utilities Repairs & Maint. Depreciation Water Tests Wellhead Protect Plan	\$ 5,400 11,600 1,500 2,800 13,300 7,000 1,500	\$ 5,400 16,810 1,324 2,488 12,662 6,556 1,454 8,148 \$ 54,842	\$ -0- (5,210) 176 312 638 444 46 (8,148) \$(11,742)	\$ 5,400 13,448 1,075 2,612 12,802 7,640 535 27,534 71,046
TOTAL OPERATING EXPENSES	\$ <u>57,000</u>	\$ <u>83,224</u>	\$(<u>26,224</u>)	\$ 82,400
OPERATING LOSS	\$(15,000)	\$(41,732)	\$ 26,732	\$(39,224)

VILLAGE OF NEW LOTHROP WATER SUPPLY AND DISTRIBUTION SYSTEM COMPARATIVE STATEMENT OF REVENUES, EXPENSES

BUDGET AND ACTUAL YEAR ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

		2004		2003
	BUDGET	ACTUAL	(OVER) UNDER BUDGET	ACTUAL
NON-OPERATING REVE Wellhead Protec Grant . Cust. Contrib. Property Taxes Interest Income TOTAL		\$ 1,400 1,626 5,046 1,822 \$ 9,894	\$ (1,400) 374 (46) 3,178 \$ 2,106	\$ 10,950 3,969 5,046 3,219 \$ 23,184
NET INCOME (LOSS)	(3,000)	(31,838)	28,838	(16,040)
Retained Earnings February 28,	389,127	389,127		<u>405,167</u>
RETAINED EARNINGS FEBRUARY 29,	\$ <u>386,127</u>	\$ <u>357,289</u>	\$ <u>28,838</u>	\$ <u>389,127</u>

VILLAGE OF NEW LOTHROP SANITARY SEWAGE DISPOSAL SYSTEM COMPARATIVE BALANCE SHEET FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

ASSETS

	<u>2004</u>	2003
CURRENT ASSETS:		
Cash in Bank Certificate of Deposit Accounts Receivable Accrued Interest Rec. Prepaid Expenses TOTAL CURRENT ASSETS	\$263,682 9,300 635 6 2,310 \$275,933	\$256,048 9,104 383 8 <u>1,962</u> \$267,505
PROPERTY, PLANT & EQUIPMENT:		
Utility Plant Accumulated Depreciation TOTAL PROPERTY PLANT & EQUIPMENT	\$765,550 (<u>341,441</u>) \$ <u>424,109</u> \$700,042	\$759,750 (<u>332,626</u>) \$ <u>432,924</u> \$ <u>700,429</u>
LIABILITIE CURRENT LIABILITIES:	S AND FUND EQUITY	
Accounts Payable Payroll Taxes Payable TOTAL CURRENT LIABILITIES	\$ 964 300 \$ 1,264	\$ 56 <u>442</u> \$ 498
FUND EQUITY:		
Contributed Capital Retained Earnings: Unrestricted TOTAL RETAINED EARNINGS TOTAL FUND EQUITY	\$431,011 267,767 \$267,767 \$698,778 \$700,042	\$431,011 268,920 \$268,920 \$699,931 \$700,429

VILLAGE OF NEW LOTHROP SANITARY SEWAGE DISPOSAL SYSTEM COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND RETAINED EARNINGS - BUDGET AND ACTUAL YEAR ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

		2004		2003
OPERATING REVENUES Sewer Fees	<u>BUDGET</u> : \$ 38,000	<u>ACTUAL</u> \$ 39,270	(OVER) UNDER BUDGET \$ (1,270)	<u>ACTUAL</u> \$ 38,822
OPERATING EXPENSES Administration: Officials Wages Prof. Fees Insurance Office Supplies & Expense	\$ 600 4,100 8,500	\$ 600 4,021 8,444 <u>920</u> \$ 13,985	\$ -0- 79 56	\$ 600 1,511 6,892
Onemating 5 Mainte	\$ 14,200	\$ 13,985	\$ 215	\$ 9,923
Operating & Maint Wages Payroll Taxes Utilities Repairs & Maint. Water Test Depreciation	\$ 17,000 1,500 900 5,800 2,000 9,000 36,200	\$ 13,831 1,104 808 3,376 440 8,815 28,374	\$ 3,169 396 92 2,424 1,560 185 7,826	\$ 20,156 1,588 784 2,407 990 8,778 34,703
TOTAL OPERATING EXPENSES OPERATING INCOME (LOSS)	50,400 \$(12,400)	42,359 \$ (3,089)	8,041 \$ (9,311)	44,626 \$ (5,804)
NON-OPERATING REVER Cust. Contrib. Int. Income TOTAL NET INCOME (LOSS) Retained Earnings February 28,	\$ 1,500 4,000 \$ 5,500 \$ (6,900)	\$ 640 1,296 \$ 1,936 \$ (1,153)	\$ 860 2,704 \$ 3,564 \$ (5,747)	\$ 5,020 2,899 \$ 7,919 \$ 2,115
RETAINED EARNINGS FEBRUARY 29,	268,920 \$262,020	268,920 \$ <u>267,767</u>	<u>-0-</u> \$ <u>(5,747</u>)	266,805 \$268,920

FIDUCIARY FUNDS

CURRENT TAX COLLECTION FUND

Current Tax Collection Fund is used to receive the Village's current tax collections and to distribute such monies to the Village funds involved therein.

VILLAGE OF NEW LOTHROP

TAX ACCOUNT

COMPARATIVE STATEMENT OF CASH RECEIPTS DISBURSEMENTS AND CHANGES IN CASH BALANCE YEARS ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

	<u>2004</u>	2003
RECEIPTS:		
Property Tax Colle TOTAL RECEIPTS	\$\frac{116,464}{\$116,464}	\$ <u>113,314</u> \$113,314
DISBURSEMENTS:		
General Fund Water System New Lothrop Develo	\$ 50,460 5,046	\$ 50,459 5,046
Authority TOTAL DISBURSEMENT	60,958	_ <u>57,809</u> \$ <u>113,314</u>
EXCESS OF RECEIPTS DISBURSEMENTS	S OVER \$ -0-	\$ -0-
Beginning Cash Bal	ance <u>-0-</u>	
ENDING CASH BALANC	E \$ <u>-0-</u>	\$

GENERAL FIXED ASSET ACCOUNT GROUP

To account for fixed assets not used in proprietary fund operations.

VILLAGE OF NEW LOTHROP GENERAL FIXED ASSET ACCOUNT GROUP BALANCE SHEET FEBRUARY 29, 2004

ASSETS

Land	\$	60,720
Land Improvements	,	29,551
Buildings and Improvements		82,091
Christmas Decorations		12,813
Law Enforcement Equipment		58,466
Machinery and Equipment		35,491
Furniture and Fixtures	_	4,314
	\$2	<u>289,446</u>

FUND BALANCE

Investment in Gen	eral Fixed Assets	\$ <u>289,446</u>
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VILLAGE OF NEW LOTHROP GENERAL FIXED ASSETS FUND ANALYSIS OF CHANGES IN GENERAL FIXED ASSETS YEAR ENDED FEBRUARY 29, 2004

	2-28-03 BALANCES	INCREASES	DECREASE	2-29-04 S BALANCES
Land Land Improve. Bldg. & Improve. Christmas Dec. Law Enforcement	\$ 60,720	\$ 6,000	\$ -0-	\$ 66,720
	29,551	-0-	-0-	29,551
	82,091	-0-	-0-	82,091
	12,813	-0-	-0-	12,813
Equipment Mach. & Equip. Furn. & Fixt.	47,659	25,574	14,767	58,466
	26,621	8,870	-0-	35,491
	<u>4,314</u>	<u>-0-</u>	-0-	<u>4,314</u>
	\$ <u>263,769</u>	\$ <u>40,444</u>	\$ <u>14,767</u>	\$ <u>289,446</u>

GENERAL LONG-TERM DEBT ACCOUNT GROUP

To account for long-term State Infrastructure Bank Loan for The Genesee Street Improvement Project.

VILLAGE OF NEW LOTHROP GENERAL LONG-TERM DEBT ACCOUNT GROUP COMPARATIVE BALANCE SHEET FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

ASSETS

<u>2004</u> <u>2003</u>

Amount to be Provided for the Retirement of State
Infrastructure Bank Loan \$260,404

\$260,404 \$300,169

LIABILITIES

Loans Payable \$<u>260,404</u> \$<u>300,169</u>

VILLAGE OF NEW LOTHROP ANALYSIS OF CHANGE IN FUND BALANCE GENERAL LONG-TERM DEBT FEBRUARY 29, 2004

	BALANCE 2-28-03	INCREASES	<u>DECREASES</u>	BALANCE 2-29-04
State Infrastructure	!			
Bank Loan for Genes	ee			
Street project	\$ <u>300,169</u>	\$ <u>-0-</u>	\$ <u>39,765</u>	\$ <u>260,404</u>

VILLAGE OF NEW LOTHROP DEBT SERVICE CHARGES TO MATURITY ON STATE INFRASTRUCTURE BANK LOAN FEBRUARY 29, 2004

YEAR ENDED FEBRUARY 29,	PRINCIPAL	INTEREST	TOTAL
2005	\$ 41,356.00	\$ 10,416.00	\$ 51,772.00
2006	43,010.00	8,762.00	51,772.00
2007	44,730.00	7,042.00	51,772.00
2008	46,520.00	5,252.00	51,772.00
2009	48,380.00	3,392.00	51,772.00
2010	36,408.00	1,456.00	37,864.00
	\$260,404.00	\$ 36,320.00	\$296,724.00

FINANCIAL STATEMENTS

OF

DISCRETELY PRESENTED COMPONENT UNITS

NEW LOTHROP DEVELOPMENT AUTHORITY

The New Lothrop Development Authority is organized under the State of Michigan P.A. 197 of 1975 and is used to account for monies raised under this act for creation and implementation of development plans for the Village of New Lothrop.

VILLAGE OF NEW LOTHROP NEW LOTHROP DEVELOPMENT AUTHORITY COMPARATIVE BALANCE SHEET FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

ASSETS

	2004	2003
CURRENT ASSETS:		
Cash in Bank Accounts Receivable Due to Primary Gov't TOTAL ASSETS	\$224,108 64,646 <u>449</u> \$ <u>289,203</u>	\$218,318 51,994 -0- \$ <u>270,312</u>
LIAB	ILITIES AND FUND EQUITY	
Accounts Payable	\$ -0-	\$ -0-
Fund Balance	<u>289,203</u> \$ <u>289,</u> 203	270,312 \$270,312

VILLAGE OF NEW LOTHROP NEW LOTHROP DEVELOPMENT AUTHORITY COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL YEARS ENDED FEBRUARY 29, 2004 AND FEBRUARY 28, 2003

		2004	ACTUAL	2003
BUREVENUES:	JDGET	<u>ACTUAL</u>	(OVER) UNDER BUDGET	ACTUAL
Interest Income	9,000 L,000),000	\$118,031 600 \$118,631	\$(19,031) <u>400</u> \$(18,631)	\$109,803
Insurance	500 3,500),000	\$ 500 -0- 6,328	\$ -0- 3,500 13,672	\$ 500 102 7,861
Beautification 10	0,000 0,000	1,311 6,000	8,689 74,000	517 6,511
Interest 12 Principal 39 Supplies 1 Downtown Promotion 21	2,007 9,765 2,000 2,772	12,007 39,765 306 3,523 \$ 69,740	-0- -0- 694 <u>17,477</u> \$ 118,032	13,536 38,236 630 2,309 \$ 70,202
Excess of Revenues Over (Under) Expenditures \$ (87	,772)	\$ 48,891	\$(136,663)	\$ 40,900
OTHER SOURCES (USES) OF Transfer to Primary Government \$ (42	funds	\$ (30,000)	\$ (12,000)	\$ <u>(18,000</u>)
TOTAL OTHER SOURCES (USES) OF FUNDS \$ (42	,000)	\$(30,000)	\$ (12,000)	\$(18,000)
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES AND OTHER SOURCES OF FUNDS \$(129)	,772)	\$ 18,891	\$(148,663)	\$ 22,900
Fund Bal. 2-28 <u>270</u>	,312	270,312		247,412
FUND BAL. 2-29 \$ <u>140</u>	<u>,540</u>	\$ <u>289,203</u>	\$(<u>148,663</u>)	\$ <u>270,312</u>



DEMIS and WENZLICK, P.C.

Certified Public Accountants

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BECET REASURY

AUG 13 2004

LOCAL AUDIT & FINANCE DIV

July 23, 2004

To the Honorable Mayor and Village Council Village of New Lothrop

In compliance with the provisions of Section 11, Paragraph 2, of Act 2, Public Acts of 1968, we wish to render our report of comments and recommendations which were formulated as a result of the examination our firm performed on the financial statements of the Village of New Lothrop for the year ended February 29, 2004.

BUDGET

The state revenue sharing distribution law, P.A. 176, of 1980, includes a compliance requirement in budgeting. It is important under this act that expenditures do not exceed the budget. Expenditures include accounts payable at March 31. Budgeted expenditures cannot exceed budgeted revenue plus the beginning fund balance. During our audit we noticed six expenditures exceeded budgeted amounts. Care should be taken that expenditures do not exceed the budget.

DISBURSEMENTS

The Village has two credit cards, one with Platinum Plus and the other with Marathon. Every month the clerk pays the balance from the monthly statement. Platinum Plus statement has some invoices attached to it, indicating what the charges were for. Marathon has no invoices attached to it. The Marathon card is primarily for the Police Department. All invoices should be turned into the clerk in order for her to verify the charges.

GASB 34

The Government Accounting Standard Board Issued Statement #34. This statement significantly changes governmental financial reporting, requires reporting of infrastructure, including related depreciation and requires management discussion and analysis of the government's financial condition. The effective date of this statement if February 28, 2005 for Village of New Lothrop.

The State of Michigan has indicated it will not enforce compliance with GASB 34. We will, at a later time, itemize both the advantages and disadvantages of to Village of New Lothrop compliance with this statement.

We wish to thank the Council for the cooperation we received in performing the Village audit. If we can be of any further assistance to the Village, please contact us.

Demis and blegfish, P.C.

Certified Public Accountants